



UNITED STATES DISTRICT COURT

JUROR ID

IMPORTANT DIRECTIONS
FOR MARKING ANSWERS
& SIGNING THIS FORM
USE A NO. 2 PENCIL

USE NO. 2 PENCIL ONLY

- DO NOT USE INK OR BALLPOINT
- FILL OUT FORM ON HARD SURFACE
- MAKE HEAVY BLACK MARKS THAT FILL IN THE CIRCLE COMPLETELY
- ERASE ANY CHANGES COMPLETELY
- MAKE NO STRAY MARKS
- DO NOT WRITE IN MARGINS NOR IN OFFICIAL USE ONLY AREAS

YES NO
RIGHT ☐ ☐
WRONG ☐ ☐

FOR OFFICIAL
USEJURORS
PLEASE DO
NOT WRITE IN
THIS SPACE

QUAL ☐
XCUS ☐
XMPT ☐
DISQ ☐

TO: ARE YOUR NAME AND PERMANENT ADDRESS CORRECT?
IF "NO", MAKE CORRECTIONS HERE.YES NO
☐ ☐

PLEASE PROVIDE YOUR PHONE NUMBER(S)

HOME

WORK (INCL. EXTENSION)

COUNTY YOU NOW LIVE IN

AREA CODE NUMBER AREA CODE NUMBER & EXT.

JUROR QUALIFICATION QUESTIONNAIRE

PLEASE READ LETTER ON OTHER SIDE BEFORE COMPLETING

IF ANOTHER PERSON FILLS OUT THE FORM, PLEASE INDICATE THAT
PERSON'S NAME, ADDRESS AND REASON WHY IN THE "REMARKS" SECTION.

FILL IN COMPLETELY YOUR RESPONSE TO EACH QUESTION.

1. ARE YOU A CITIZEN OF THE UNITED STATES? YES ☐ NO ☐
2. ARE YOU 18 YEARS OF AGE OR OLDER? YES ☐ NO ☐
DATE OF BIRTH: GIVE YOUR AGE
MONTH DAY YEAR
3. HAS YOUR PRIMARY RESIDENCE FOR THE PAST YEAR BEEN IN THIS STATE? YES ☐ NO ☐
IF "NO", SHOW UNDER REMARKS ON REVERSE THE NAMES OF OTHER COUNTIES OR STATES OF PRIMARY RESIDENCE DURING THE PAST YEAR AND SHOW DATES. IN THE SAME COUNTY? YES ☐ NO ☐
4. DO YOU READ, WRITE, SPEAK AND UNDERSTAND THE ENGLISH LANGUAGE? YES ☐ NO ☐

IF YOUR ANSWER TO NO. 5, 6, OR 7 IS "YES" PLEASE SEE NOTES TO QUESTIONS 5 AND 6 ON REVERSE SIDE

5. ARE ANY CHARGES NOW PENDING AGAINST YOU FOR A VIOLATION OF STATE OR FEDERAL LAW PUNISHABLE BY IMPRISONMENT FOR MORE THAN ONE YEAR? YES ☐ NO ☐
6. HAVE YOU EVER BEEN CONVICTED, EITHER BY YOUR GUILTY OR NOLO CONTENDERE PLEA OR BY A COURT OR JURY TRIAL, OF A STATE OR FEDERAL CRIME FOR WHICH PUNISHMENT COULD HAVE BEEN MORE THAN ONE YEAR IN PRISON? YES ☐ NO ☐
7. (IF "YES"), WERE YOUR CIVIL RIGHTS RESTORED? (IF "YES", EXPLAIN ON THE REVERSE SIDE) YES ☐ NO ☐

8. DO YOU HAVE ANY PHYSICAL OR MENTAL DISABILITY THAT WOULD INTERFERE WITH OR PREVENT YOU FROM SERVING AS A JUROR? (IF "YES", PLEASE SEE NOTES TO QUESTION 8 ON REVERSE SIDE) YES ☐ NO ☐

EXEMPTIONS

- ARE YOU EMPLOYED ON A FULL TIME BASIS AS A: PUBLIC OFFICIAL OF THE UNITED STATES, STATE, OR LOCAL GOVERNMENT WHO IS ELECTED TO PUBLIC OFFICE OR DIRECTLY APPOINTED BY ONE ELECTED TO OFFICE? YES ☐ NO ☐
- MEMBER OF ANY GOVERNMENTAL POLICE OR REGULAR FIRE DEPT. (NOT INCLUDING VOLUNTEER OR NON-GOVERNMENTAL DEPARTMENTS) YES ☐ NO ☐
- MEMBER IN ACTIVE SERVICE OF THE ARMED FORCES OF THE UNITED STATES. YES ☐ NO ☐

10. RACE
FILL IN THE CIRCLE COMPLETELY WHICH BEST DESCRIBES YOUR RACE - (SEE NOTE ON REVERSE SIDE). TO ASSIST IN ENSURING THAT ALL PEOPLE ARE REPRESENTED ON JURIES, PLEASE INDICATE WHICH OF THE FOLLOWING APPLIES TO YOU. NOTHING DISCLOSED WILL AFFECT YOUR SELECTION FOR JURY SERVICE.

☐ -BLACK ☐ -ASIAN ☐ -NATIVE AMERICAN INDIAN
☐ -WHITE ☐ -OTHER (SPECIFY) _____

11. ARE YOU HISPANIC? YES ☐ NO ☐

12. SEX
MALE ☐
FEMALE ☐

13. OCCUPATION (See reverse side)
ARE YOU NOW EMPLOYED? YES ☐ NO ☐

ARE YOU A SALARIED EMPLOYEE OF THE U.S. GOV'T? YES ☐ NO ☐

YOUR USUAL OCCUPATION, TRADE, OR BUSINESS

YOUR EMPLOYER'S NAME

BUSINESS OR EMPLOYER'S ADDRESS

14. EDUCATION—
SHOW THE EXTENT OF YOUR EDUCATION ABOVE GRADE SCHOOL

HIGH SCHOOL/ GED EQUIVALENT YES ☐ NO ☐TRADE/VOCATIONAL SCHOOL ☐ABOVE HIGH SCHOOL ☐

15. GROUNDS FOR REQUESTING EXCUSE

THIS SECTION DESCRIBES CERTAIN CATEGORIES OF PERSONS WHO MAY BE EXCUSED FROM SERVICE AS A JUROR. IF YOU ARE A PERSON IN ONE OF THESE CATEGORIES AND YOU WISH TO BE EXCUSED, FILL IN COMPLETELY THE CIRCLE FOR THE NUMBER OF YOUR CATEGORY HERE:

OR, IF YOU WISH TO SERVE, DO NOT SHOW ANYTHING HERE. PERSONS SHOWING A CATEGORY OF EXCUSE WHICH REQUIRES MORE INFORMATION MUST GIVE IT ON THE OTHER SIDE UNDER "REMARKS".

1 ☐ 2 ☐
3 ☐ 4 ☐
5 ☐ 6 ☐
7 ☐ 8 ☐
9 ☐ 10 ☐

SIGN
HERE

SOCIAL SECURITY NUMBER _____

DATE _____

IF YOUR ADDRESS CHANGES AFTER YOU HAVE RETURNED THE QUESTIONNAIRE, PLEASE NOTIFY THE COURT PROMPTLY BY LETTER OR POST CARD, ADDRESSING IT TO "ATTENTION: JURY ADMINISTRATOR."

UNITED STATES DISTRICT COURT

Dear Prospective Juror:

Your name has been drawn by random selection, and you are being considered for jury service in the United States District Court. Trial by jury is a keystone of our system of justice. Jury service is, therefore, both an opportunity and an obligation of every American. Jurors will receive mileage and, unless they are federal government employees, an attendance fee for each day of service.

In order for us to obtain some information about you from which we can objectively determine whether you are qualified to serve pursuant to federal law, please complete the questionnaire on the reverse side of this form. You must answer every question, with a number 2 pencil, sign, date and return the form in the enclosed postage-free envelope within ten days.

If you are unable to fill out this form, someone else may do it for you provided that person indicates in the 'Remarks' section why it was necessary for him or her to do so instead of you.

If you do not return this questionnaire form, fully completed, within ten days you are liable to be summoned to report at your expense for completion of the questionnaire at this office.

Do not attach anything to this form. Please write your comments on the 'Remarks' section. Do not ask to be excused by telephone.

If your address changes after you have returned this questionnaire, please notify us promptly by letter or post card, addressing it to "Attention: Jury Administrator".

CLERK, UNITED STATES DISTRICT COURT

* Privacy Act Statement: Your social security number is requested on a voluntary basis under authority of sections 6041 and 6109 of the Internal Revenue Code. If you earn more than \$600 in compensation as a juror, the court must inform the Internal Revenue Service using your social security number, and it is helpful to get your number now. Failure to provide your social security number at this time will not disqualify you from serving as a juror, but it may delay jury service payments to which you become entitled.

REMARKS

USE SPACE BELOW TO COMPLETE ANY ANSWERS TO QUESTIONNAIRE WHICH REQUIRE MORE INFORMATION OR MORE SPACE. SHOW THE NUMBER(S) OF QUESTIONS TO WHICH YOU ARE FURTHER RESPONDING.

NOTES REGARDING THE QUALIFICATION FORM

Question 3 - RESIDENCE. If you answered 'NO', that your primary residence was not in the same state or county for the past year, name the other states and counties of primary residence, and give dates.

Question 5 and 6 - CRIMINAL RECORD. If your answer to either question 5 or 6 is 'YES', please show under 'Remarks': (a) date of the offense, (b) date of the conviction (or date of pending charge), (c) nature of the offense, (d) the sentence imposed (if a conviction), and (e) the name of the court. One is disqualified from jury service only for criminal offenses punishable by imprisonment for more than one year, but it is the maximum penalty, and not the actual sentence, which controls.

Question 8 - YOUR HEALTH. If you claim a mental or physical disability, please explain and/or enclose proof of it in a separate document. Do not attach anything to the form.

NOTE - Do not ask the court to call your doctor. Any doctor's statement you obtain regarding your physical condition must be sent to the court by you rather than by the doctor.

If you have a physical handicap or disability that would affect, but not prevent, your serving as a juror, and you are willing to serve if reasonable accommodation can be provided, please advise and explain by enclosing a separate unattached letter.

Question 10 - RACE. Federal law requires you as a prospective juror to indicate your race. This answer is required solely to avoid discrimination in juror selection and has absolutely no bearing on qualifications for jury service. By answering this question you help the federal court check and observe the juror selection process so that discrimination cannot occur. In this way, the federal court can fulfill the policy of the United States, which is to provide jurors who are randomly selected from a fair cross section of the community.

Question 13 - OCCUPATION. Federal law requires that you answer the questions about your occupation so that the Federal Courts may determine promptly whether you fall within an excuse or exemption category (See Questions 9 and 15).

Question 15 - GROUNDS FOR EXCUSE. If one of the categories listed in Question 15 applies to you and you wish to be excused for that reason, fill in completely the circle for your category at Question 15. Please make sure you also give, under 'Remarks', such information as may be requested within the excuse category. Other persons may be excused only by showing jury service would cause them undue hardship or extreme inconvenience. A request to be excused must be in writing. Do not ask to be excused by telephone.

Box Number 16 - YOUR SIGNATURE. Be sure you have signed the form. If another person had to fill out this questionnaire for you, that person must indicate his or her name, address and reason why under 'Remarks'.